Clear

DEPARTMENT OF ELECTRICAL & COMPUTER ENGINEERING

Purchase Requisition Request (Supplemental Form)

CONTROL No.:

REFERENCE. No.:

SUPERVISOR: EXT.: X2-

QTY	*UOM*	*STOCK No.*	*DESCRIPTION*	BC	ACCT No.	*PRICE*	EXTENDED COST
						$0.00	$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00

SUB TOTAL: $0.00

SALES TAX: $0.00

SHIPPING & FREIGHT: $0.00

TOTAL COST: $0.00

- ☐ *PURCHASE*
- ☐ *PAYMENT REQUEST*
- ☐ *REIMBURSEMENT*
- ☐ *QUOTE*

VENDOR:

ADDRESS:

CITY:

POSTAL/ZIP CODE:

INTERNET URL:

QUOTE No.:

TELEPHONE No.:

FAX No.:

PROVINCE/STATE:

COUNTRY:

POC:

FABRICATION No.:

PRIORITY:

ORIGINATOR:

EXT. X2-

FUND NAME:		**ACTIVITY:**	
FUND No.:		**FUNCTION:**	
COST CENTER:		**PROJECT CODE:**	

JUSTIFICATION:

Red and Italicized fields indicate required information

AUTHORIZING OFFICIAL APPROVAL: _____

REVIEWED: _____

ECE FORM 3001
REV. B
May 2017