13/14 Graduate Committee Goals

- Get TA costs closer to TA budget
  - Formulaic TA %
  - UG curriculum revision
  - Enforce quality of experience for foreign MS students
  - Recruit more and better domestic students
    - Bio and CEE both have much better ratios. How do they do it? What can we do better this year?
      - Directly contact UG advisor or someone else at potential feeder institutions. Waive app fee, paid visit to campus, ...
      - UCR UG student events with bio
      - Guarantee second year TA support
  - Professional development courses: 3x seminar plus 2 others completed in first two years.
    Each is 1 unit.
    - A) EE Seminar
    - B) Grant writing: Bio has grant writing course. Students submit an NSF Fellowship proposal at the end of course. Each year several win.
    - C) Technical communication (Paper writing, presentations)
    - D) TA development
    - Courses through GD
  - Implement
    - a required number of minimum courses for a PhD
    - best thesis award
  - Revise MSE first year course sequence to make it maintainable.
  - Renumber courses to have some organization
  - Cross-list control courses with ME

13/14 Graduate Committee
- Graduate Program Advisor: Ertem Tuncel
- Graduate Recruitment Advisor: Jie Chen
- Colloquium organization: Mihri Ozkan
- MS Student Guide: Albert Wang

Ertem, Jie, Mihri, Albert, Tassos
13/14 Undergraduate Committee Goals

- Overall responsibility, course articulation, course offerings and course plan revisions, annual advising and xfer advising, freshmen seminar (EE10). Ping
- Managing lecturers and lower division course quality monitoring Yingbo
- Decide awards and scholarships Yingbo
- Manage the ABET process, review ABET materials, consult with Chair and UG Advisor to create year end summary of curriculum review and changes Wei
- Recruiting (annual discovery day, annual freshmen and xfer students welcome and lab tours. 3 days/year.), student clubs Elaine, Hamed
- Curriculum improvements/developments and catalog revisions Roger
- CEN Committee Amit

13/14 UG Committee

- UG Advisor: Ping Liang
- Committee members: Yingbo Hua, Wei Ren, Roger Lake, Elaine Haberer, Hamed Mohsenian-Rad, Amit Roy-Chowdhury

Additional UG related items:

- Start Eta Kappa Nu chapter Ilya
- IEEE Faculty Advisor Phillip Brisk (CSE)